

FACULTY CAREER PORTFOLIO BY DIGITAL MEASURES

FACULTY SENATE OVERVIEW

December 6, 2012

What happened to FAIR??

- Scheduled for revision
- Academic Technology Advisory Committee (“ATAC”)
 - ▣ Knowledgeable users of FAIR from every college
 - ▣ Identify needs and wishes from every college (Summer 2011)
- OIT response – “We can do this, but FAIR would require ‘complete rewrite’

Decision to change

- Explored options:
 - ▣ Begin rewrite of FAIR
 - Time-consuming
 - Limited personnel expertise
 - ▣ Consider a new system
 - Provost and I reluctant
 - OIT “Neutral”


Digital Measures selection

- Digital Measures
 - ▣ Expert programmers
 - ▣ Fast service
 - ▣ Widely used
- Demonstrated to ATAC with wide Q&A
- ATAC unanimously chose to change
February 2012

Digital Measures information

- Information about the product can be found at:
<http://www.digitalmeasures.com/>
- Some of their clients can be found at:
<http://www.digitalmeasures.com/clients.htm>
- Texas clients include UTEP and TTU

Accessing Digital Measures

- Go to the UTSA Home Page
- Click on the myUTSA link near the top
- Click on “Faculty Career Portfolio (Digital Measures)”
- Click on this button: The image shows a rectangular button with an orange border. Inside the button, the text "UTSA" is written in a large, bold, blue font. To the right of "UTSA" is a blue silhouette of a bird's head, facing right. Below "UTSA" and the bird logo, the text "Faculty Career Portfolio" is written in a smaller, blue font. At the bottom of the button, the text "Click to log in" is written in a small, orange font.
- Save the sign in page to your “Favorites: or “Bookmarks”!
- Sign in using your UTSA abc123 user name and passphrase.

Digital Measures features

- User Manual at top of page
- Organization familiar to faculty:
 - ▣ General information
 - ▣ Teaching information
 - ▣ Research/Creative Works information
 - ▣ Service information
- Vita and Annual Reports both generated from home screen

More Digital Measures information

- The User Manual (found in VPAIE DM link and top of home page in DM) identifies:
 - ▣ Activities each Vita category holds
 - ▣ Guidance to assist you with using the tool
 - ▣ Instructions for creating the Annual Report
- DM is user-friendly – add, edit, copy, and delete (asks if you're sure)


Current status of vitas and annual report

- Faculty vitas imported from FAIR are currently being cleaned up and reformatted
- Migration of information from the vitas to the annual report is in process:
 - ▣ Creating a complete map
 - ▣ Correcting errors
 - ▣ Importing course and evaluation data from Banner and Class Climate surveys

What should faculty do now?

- Familiarize themselves with DM and manual
- Enter 2012 information into their vitas (so that it can be moved to annual report)
- WAIT until notified to finish Annual Report
- Pre-2012 information and annual report are not properly formatted
 - OIT will notify them when their vitas are done
 - They will have 30 days to ask for corrections

Discussion/Questions



- Digital Measures sign in page:

<https://sso.it.utsa.edu/idp/Authn/UserPassword>